

CHILDCARE LICENCE



BES(t) 4 KIDS

In the context of the BES(t) 4 kids programme, the Public Entities have each drawn up a new Childcare Island Ordinance. This ordinance contains minimum quality requirements which organisations offering childcare services should meet. Organisations should at least have an operating licence. This licence is issued by the Public Entity if the organisation meets the criteria of the Childcare Island Ordinance.

CHILDCARE LICENCE



- ✓ Copy of business licence
- ✓ In case of a sole proprietorship: name, address, telephone number, proof of registration with the Chamber of Commerce not older than three months
- ✓ In case of a legal entity: names, addresses, dates of birth of board members, copy of articles of incorporation, proof of registration with the Chamber of Commerce not older than three months and, if applicable, a copy of the register of shares
- ✓ Proof of registration in the population register of the applicant and the employees, and a copy of the residence permit
- ✓ A Certificate of Good Conduct (Verklaring omtrent gedrag, VOG) not older than two months of the applicant and professionals
- ✓ Maximum number of children and age groups per part of the day
- ✓ Maximum number of professionals per part of the day
- ✓ Opening and closing hours
- ✓ The (proposed) address
- ✓ **Pedagogical policy plan of children's centre**
- ✓ **Domestic violence step-by-step plan of children's centre**
- ✓ **Safety and healthcare policy of children's centre**
- ✓ A floor plan
- ✓ Proof of payment of fees



Pedagogical policy plan, how you:

- Interpret and perform 'responsible child care services' (see Article 11)
- Monitor and stimulate the child's development
- Aim for a continuous line of development
- Interpret and create social safety
- Prevent development and learning lags
- Deal with children with a special need for care
- Organise the activity programme and daily routine
- Allocate tasks to professionals in training, trainees and volunteers

For more information please refer to Articles 11 and 12 of the ordinance

Domestic violence step-by-step plan, comprising at least:

- A step-by-step plan for how you deal with signs of domestic violence or child abuse
- An assessment framework on the basis of which employees assess the risk, nature and seriousness
- The allocation of (ultimate) responsibilities to personnel
- Specific attention for special types of violence
- How personnel handles confidential data

For more information please refer to Article 17 of the ordinance

Safety and healthcare policy, how you:

- Ensure that the policy is an ongoing process
- Describe the main risks entailing major consequences for the safety and health of children
- Take measures to reduce risks entailing major consequences
- Respond when risks with major consequences materialise
- Teach children how to deal with risks entailing minor consequences
- Handle furnishing, fire safety, hygiene and safety
- Provide transparency in the policy to personnel and parents

For more information please refer to Article 22 of the ordinance

APPLICATION PROCEDURE

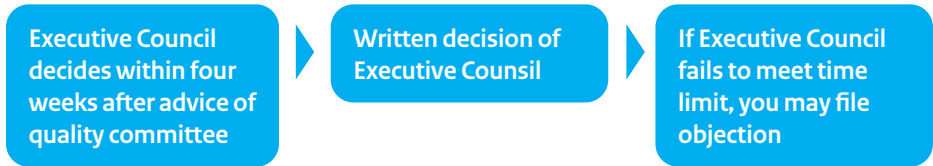
Submit



Investigation



Decision



LICENCE

- Can be granted subject to conditions
- Personal and not transferable
- Only granted for location stated in licence
- Must be posted in plain sight for everyone



The Island Council still has to approve the draft Island Ordinance. Only then can it take effect.